The University of New Mexico welcomes all candidates, patients and examiners to the WREB Anesthesia and Dental Hygiene Exam held May 17-19, 2017 (Wed-Fri). The exam site will be at the University of New Mexico Dental Hygiene Building, located at 900 Yale Blvd. NE Albuquerque NM, 87131. The building is located on the S.E. corner of Yale and Tucker (N. of Lomas/E. of University). If you have any additional questions not answered after reading this handbook, please contact us at (505) 272-8205 or visit our website at: http://dentalmedicine.unm.edu/dentalhy/index.html

Parking Passes:

The University of New Mexico will provide parking passes at no charge for Wed. May 17 through Fri. May 19. Please acquire your pass from the receptionist on the clinic side. Parking will be free for candidates and their patients. Handicap parking is available in front of the building and may be utilized if you or your patient has a valid handicap sticker. Candidates are asked not to park in spots marked handicapped or metered parking in (M) parking lot. All candidates and their patients should enter thru the clinic doors as marked.

Hotel Information:

Candidates are to make their own hotel reservations. The following is a list of hotels near the University:

- Hilton                                   1901 University NE                     (505) 884-2500
- Embassy Suites                   1000 Woodward Place NE                 (505) 245-7100
- *Hyatt Regency                  330 Tijeras Ave. NW                       (505) 842-1234
- *MCM Elegante                  2020 Menaul NE                              (505) 884-2511
* Shuttle service to UNM please contact hotel for shuttle availability

Sterilization and Infection Control Policy:

You may use the ultrasonic cleaners located in the dispensary room (room # 249). Bag and label all instruments and turn them into the school site coordinator to be autoclaved. No plastic or rubber items will be sterilized. Candidates are asked to schedule sterilization time into their traveling schedule.

The following will be provided for disinfection:
- Surface disinfectant pads
- Paper towels
- Blue CSR wraps
- Bio-hazardous bags for chairs
- Soaps
- Autoclave bags various sizes
- Autoclave Tape
* Candidates are advised to bring their own utility gloves.
All candidates are to use personal protective equipment while disinfecting their area and while cleaning and bagging instruments in the dispensary.

**Infection Control:**
The following are to be disinfected in between patients. A marked container of 4x4 moistened with disinfectant is located at each cubicle.

- Operators chair
- Assistants chair
- Patients chair
- Low/ high speed at hand piece receptacles (if applicable)
- House attachments
- Air/water syringe
- All evacuator hoses
- A-dec power switch and water control knobs
- A-dec cart tops, edges and handles
- Dental light handles and switch
- All control switches for patient chairs
- All other operatory counter tops and edges
- Pens and pencils to be used in charting

Place all disposable products in trash. Those items which are mandated by OSHA should be put in the biohazard bag and given to the floor assistant to dispose of. Each cubicle has a sharps container.

**Set up of a cubicle:**
Disinfect all surfaces before seating patient. Please place a chair cover on the chair as well as the delivery systems. Cover for the light switch and light handles should also be placed as well as sheath covers for the air water syringes and the saliva ejectors.

After the patient is dismissed, remove soiled gloves, put on utility gloves and remove all covers and disinfect the area. Turn A-dec systems off.

**Disposable Items:**
All of the following items are expendable materials or are provided free of charge by UNM to all candidates.

- patient napkins
- ear loop masks
- 2 x 2 gauze
- nitrile exam gloves
- sanitizing materials
- cotton tip applicators
- liquid soap
- headrest covers
- antimicrobial oral pre-rinse
- pre-rinse cups
- 27 gauge long needles
- plastic air/water syringe tips
- autoclave tape & bags
- facial tissue
- topical anesthetic
- HVE Tips
- trash bags
● 30 gauge short needles
● paper towels
● barriers/face masks

● Beta dine solution
● Topical anesthetic
● Anesthesia w-w/o vasoconstrictors
● Patient bib
● Gloves: sm, med, lg, xl, nitrile

**Candidate should bring:**

● Syringes (If giving local anesthesia)
● Ultrasonic Unit
● Ultrasonic Inserts
● Instruments
● Protective eyewear for themselves and their patient
● Utility gloves
● Scrubs and smock

**Local Anesthetic Information:**

Local anesthetic cartridges/carpules and 20% benzocaine topical anesthetic gel is provided free of charge to all candidates. The brands of local anesthetic used/provided by UNM are generic brands that are 1.7 to 1.8 ml standard cartridges with the following concentrations: Lidocaine HCI 2% and Epinephrine 1:100,000, and Mepivacaine HCI 3% without vasoconstrictor. Disposable needlestick protection shields are provided by UNM free of charge. If you are taking the anesthesia examination UNM does NOT provide locking hemostats, locking pliers, or anesthetic syringes for your examination so please plan accordingly. If you prefer to use a specific type of local anesthetic or topical anesthetic for your exam you are encouraged to bring it. Please refer to the current WREB candidate guide(s) for applicable guidelines.

**Registration and Identification Badges**

Numbered badges issued to candidates (by WREB usually at orientation) will serve as your I.D. throughout the examination. The badge must be worn at all times while in the building. Badges must be turned in at the completion of the examination(s) as a part of the checkout procedure with WREB.

**Preparing for the Clinical Phase of the Examination**

Each candidate will be assigned a numbered operatory that corresponds to his or her numbered I.D. badge issued at orientation. Each operatory is equipped with one dental chair, one delivery unit equipped with air/water syringe, and one operator’s stool. All equipment malfunctions that take place during the examination should be immediately reported to the UNM School Coordinator.
Patient Screening and Radiographs

Clinical Patient Screening

Please note that UNM does not have the responsibility of providing examination patients or back-up patients for any candidate. Candidates should not make requests of anyone associated with the college (faculty, administration, or staff) for possible back-up patients, patient information, patient consultation, advice, or patient records relating to any patient being considered for the WREB examination. All questions should be directed to appropriate WREB officials. All candidates may use the clinic at UNM on scheduled screening days to screen patients and use radiographic facilities. The UNM clinic will be available for screening patients by appointment only. Screening times for candidates and their patients may be scheduled before the examination begins and are on a first come first served limited basis (please call UNM for details). To schedule a screening appointment please contact the UNM clinic coordinator (Sabrina) by calling (505) 272-3868. Please note that the day before the examinations begin the building and campus will be closed to everyone (including tours) for cleaning and pre-examination set-up, and that after the exams begin (and during the exam) candidates and school personnel will not be allowed to access or pass through restricted WREB design.

Radiographs

Candidates will have access to phosphorous plates and size 2 digital sensors for radiographs (bite wing, periapical, and panoramic) if needed. Please note however that no radiographic duplication services will be available for WREB candidates during the examination. Please make all copies before you arrive at the testing site. If a series of x-rays need to be taken, there is a separate fee/charge of $15.00 for a single film (1 adult size 2, E/F speed film) a charge of $35.00 for a Bite Wing Series (4 adult size 2, E/F speed films) and a charge of $55.00 for a Full-Mouth Series (18 adult size 2, E/F speed films). UNM only accepts cash (U.S. funds) for all charges/fees related to any service and/or purchase during the examination. In addition UNM does NOT provide film mounts for exposed radiographs.

Candidates using any of the UNM radiographic bays/facilities are required to follow the posted UNM infection control policies and wear proper clinical attire. After exposure of radiographic films all films should be taken to the sterilization drop off area for exposure. Please allow up to 25 minutes for films to be processed. Please note that UNM only accommodates conventional radiographic exposure and developing formats for WREB candidates (no digital radiographic services will be available for WREB candidates during the examination).

Preparing for the Clinical Phase of the Examination

Candidates will be using the UNM Novitski Clinic. Each candidate will be assigned a numbered operatory that corresponds to his or her numbered I.D. badge issued at orientation. Each operatory is equipped with one dental chair, one delivery unit equipped with air/water syringe, and one operator’s stool. All equipment malfunctions that take place during the examination should be immediately reported to the UNM Site Coordinator.

Emergency Equipment and Preparedness for Medical Emergency

All candidates should familiarize themselves with the location of the oxygen/emergency cart (medical emergency kit) and the first aid kit. During the examination, the emergency cart/first aid kit and the AED are located in the clinic and clearly marked.

In the event of an emergency the procedure is:
• STAY WITH YOUR PATIENT; verbally notify the WREB Floor Assistant, School Coordinator or Chief Examiner of the emergency.
• Make sure someone calls the local 9-1-1 (notify EMS).
Handpiece and Prophy Angle Hookups.
Slow speed connections in operatory chairs feature a four-hole (screw-on) air connection.

Both the high-speed and slow-speed attachments have the availability of water. Picture of sample a slow speed handpiece are presented below.

Ultrasonic Devices

All operatories are equipped to operate ultrasonic devices. The air pressure to each operatory chair, and all the handpieces, are factory set at approximately 35 to 50 psi. Please ensure that your handpiece will operate effectively within these parameters.

LIMITATIONS: The two high-speed attachments can be used with most sonic scalers. Compatibility is not guaranteed or ensured by UNM. UNM utilizes the A-DEC Dental Chairs model 1021 Decade with a Cascade Handpiece Delivery System.

Ultrasonic Scaling Unit Hookup
Please familiarize yourself with the dental chairs and hook-up/connection features outlined in this section of the guide. Please note: Water hook-ups/connections for ultrasonic scaling units are standard A-DEC hook ups (please see the picture below).
1. First Aid Kit (outside dispensary)
2. Medical Emergency Kit (inside dispensary in labeled cabinet)
3. Oxygen Canister (outside dispensary West Wall)
PLEASE NOTE: CANDIDATES (AND THEIR PATIENTS) SHOULD NOT ACCESS THE UPSTAIRS ADMINISTRATION AREA OF THE COLLEGE FOR ANY REASON AS THIS AREA IS UTILIZED BY THE WREB EXAMINERS.

We hope that this guide has been helpful and that your examination experience at UNM will be a pleasant one. Good luck on the examination!