Dear Candidate:

The University Of Colorado School Of Dental Medicine provides a testing site for the Western Regional Examining Board (WREB). We at the School of Dental Medicine wish to make your experience here as pleasant and convenient as possible. The following information should be of interest and will help facilitate your preparation for this year's examination.

The WREB dental examination will be conducted at The University of Colorado School of Dental Medicine. The School is located on the Anschutz Medical Campus, 13065 E. 17th Avenue, Aurora, Colorado 80045 (map attached).

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1. **Building Hours and Access:**
   The School of Dental Medicine will open at 6:30 am each day of the exam. Candidates are **not allowed** on the clinic floor until 7:00 am each day of the exam. All areas of the school will close promptly at 6:00 pm on exam days one, two and three. The school will close promptly at 1:00 pm on exam day four. Candidates are **encouraged** to leave the facility soon after the exam is completed. Candidates will be required to show proper identification to enter the testing facilities. Clinics and laboratories will be off-limits to all persons except candidates, candidate assistants, board patients and school staff on duty.

   *You may contact Ms. Alicia Hinshaw at 303-724-6919 with any specific questions regarding the facility at the University Of Colorado School Of Dental Medicine. Candidates may also contact Ms. Hinshaw by e-mail at alicia.hinshaw@cuanschutz.edu.*

2. **Parking:** There is a map enclosed with directions to the Julesberg Parking lot where you and your patients will park during the exam. It is a $8.00 maximum fee during the week and a $1.00 fee on the weekend.

3. **Tours:**
   A school tour will be provided on Thursday. The exact time will be listed on Candidate schedules which will be provided by WREB four weeks prior to the exam. You will meet several of our staff and Dr. Dan Wilson, the Site Coordinator on the second floor in the Reception Area.

4. **Patient Screening**
   The School of Dental Medicine is **NOT** able to furnish patients, and Dental School clinical records will **NOT** be available. The School **will not** provide assistance in determining if patients are acceptable for treatment for the examination. Each candidate is, therefore, expected to provide his/her own patients. **WREB’s policy** is that they do not endorse patient procurement services and you are strongly discouraged from utilizing such services. Radiographic and clinical facilities of the School of Dental Medicine will be made available to candidates to examine prospective patients on the **Wednesday before the Exam from 9:00am until 3:00pm. **NO** treatment other than screening and radiographs for the board examination is permissible at that time. Candidates will need to bring hand instruments to screen prospective patients. **Please note that this time is set and NO exceptions will be made in order to get the clinic ready for the examination.**

5. **Radiographs:**
   If during the clinical examination you require radiographs (**Digital Only**), see personnel at the second floor front desk for directions. **Fees will be assessed to any candidate who takes any radiographs during these times.** (Intraoral PA $14 the second one $13; 2 bitewings $25; 4 bitewings $36 each; full mouth series $87). To process radiographs go to room L26-120, and personnel there will assist you in obtaining a unit, equipment and supplies. This must be scheduled with Abby Jaquez and/or Lana Shulgina at (303) 724-6955. Outside candidates may participate in provisional acceptance, please contact our Radiology Department at 303-724-6955.
6. **Endodontics and Prosthodontics Exams** - **Acadental ModuPro™ Arches**

   Candidates, it is your responsibility to purchase your own Acadental ModuPro™ Arches. The model for the Endodontics exam is MPE120PC – Magnetic Mount. The model for the Prosthodontics exam is the ModuPro One MP_R320. You will need to purchase these well in advance of the board exam. These kits will contain enough material to complete your procedure. The Endo and Prosthodontics exams will be given in the pre-clinical lab of the School on full head simulators. The Shrouds are removable on the Manikins in the Simulation Lab. **If you need additional material for practice, you will need to order more.**

7. **Clinical and Laboratory Equipment**

   The clinics and laboratories of the School of Dental Medicine are equipped with ADEC chairs, units and light, Dental Ez “Star Dental” connectors for high and low speed handpieces (see next page), Kerr Optimix Model 100 amalgamator and ¼-inch water hook-ups. Any questions regarding the Clinic and laboratory equipment should be directed to Todd Hinshaw at 303-724-7150 or 720-656-8278 in our Maintenance Department. During the exam, if you experience any difficulty with the operation of your units or other equipment please ask the personnel to call maintenance personnel to assist you immediately.

8. **Handpiece Information:**

   A limited number of handpieces will be available for rental. Reservations for available handpieces must be made in advance with Alicia Hinshaw (303) 724-6919. A rental fee of $90 per candidate must be paid upon arrival, you will then provide your receipt to our dispensary for check out of handpieces. The Simulation Lab has electric handpieces, these do not require a rental fee.
For questions on Simulator or Handpiece Configurations, please contact:

Todd Hinshaw   Desk# 303-724-1750   Cell# 720-656-8278
CU Operatory Handpiece Configuration

Cavitron Operatory Set Up ↑ Electric Handpiece Set Up ↓

Air Driven High/Slow Speed Cassette ↑

Air Driven Handpiece Tubings

4 Hole Slow Speed Tubing (No water or Light)
6 Pin High Speed Tubing
9. Dispensary Materials/Supplies & Sterilization
The University Of Colorado School Of Dental Medicine will have specific standard materials for Candidates to use during the clinical examination. Substitutes cannot and will not be acquired by this facility for the specific needs of any candidate. Available items will be “checked out” at the Main Dispensary or acquired at various self-service areas in the Patient Treatment/Examination Clinics. If possible, the candidates should use materials that they are familiar with. Mixing instructions are not provided with the materials issued from the Main Dispensary.

The Main Dispensary WILL NOT supply candidates with ANY INSTRUMENTATION. Replacement needs due to CONTAMINATION or BREAKAGE during the examination is the RESPONSIBILITY of each candidate. The University Of Colorado School Of Dental Medicine DOES NOT have a supply store.

DISPENSARY HOURS:
⇒ Thursday: Instruments ONLY: 1:00pm – 3:00pm
⇒ Friday: Start of Exam through 5:30pm
⇒ Saturday: Start of Exam through 5:30pm
⇒ Sunday: 7:30am – until all candidates have cleared.

Central Sterilization:
Central Sterilization will sterilize your instruments provided they are packaged in Assure Sterilization Bags.

Check Out:
To receive supplies/equipment that are located in the Main Dispensary, just come to the “OUT” window and request the items that you require. There are items that we do not issue out on an individual basis.

BP Cuffs/Steth will be issued on a when needed basis. Your patient needs to be in the chair and ready to go before the item will be issued to you.

Return:
Equipment/Materials that have been used are returned to the metal carts located in the hallway or to the Main Dispensary “IN” window.

Scrap amalgam is returned to the Main Dispensary “IN” window for proper disposal.

Used sharps and empty anesthetic carpules are put into the Sharp Containers located at the “IN” window in the Main Dispensary. Sharps containers are also located in each operatory.

*Specific questions concerning materials that are available for the examination should be directed to Michelle Person at 303-724-6166, between 8:00am to 1:00pm Monday thru Friday. Candidates may also contact Ms. Person by e-mail at michelle.person@cuanschutz.edu.
Endo Cart: When using bulk materials from the cart use transfer cups to take only what you need. These supplies support everyone taking the exam

- Blazer butane torches
- Matches
- Root canal cement powder
- Eugenol for root canal cement
- Paper pads for mixing root canal cement
- Clorox : Water 1 : 5 dilution
- Cotton pellets
- Denture cups
- Gutta-percha .04, sizes 25 – 55
- Gutta-percha .02, sizes 15-140
- Size “medium-fine” accessory gutta-percha cones (Hygienic)
- Paper points in assorted sizes
- Endodontic irrigation needles and syringes
- Rubber Dam

Expendable Materials Provided

- Amalgam Capsules
- Articulating Paper
- Autoclave Tape
- Cement
- Composite Restorative Materials
- Cotton Pellets
- Cotton Rolls
- 2 X 2 Cotton Squares
- Cotton Swabs
- Deck Paper
- Disinfectant
- Drinking Cups
- Evacuator Tips
- Face Masks
- Facial Tissue
- Floss
- Gloves
- Headrest Covers
- Hemostatic Agents
- Impression Materials (for cast gold)
- Instrument Trays (disposable or metal)
- Local Anesthetic
- Mouthwash
- Needles, Short and Long
- Paper Towels
- Patient Bibs
- Polishing Materials for Restoration
- Prophy Paste
- PVS Material (SIM lab only)
- Retraction Cord
- Rubber Dams
- Rubber Dam Napkins
- Saliva Ejectors, Standard
- Soap
- Topical Anesthetic
- Trash Bags
- Tray Covers
- X-Ray Developer and Fixer
- X-Ray Film
10. Liability:
The University Of Colorado School Of Dental Medicine assumes NO responsibility for treatment provided by candidates in preparation of WREB exam, during the WREB examination, or after the WREB examination. The School of Dental Medicine assumes no responsibility for complications, which may arise from treatment during the exam.

11. Emergency Response Team:
The Examiner will have access to the school’s automatic external defibrillator (AED) and provide appropriate action according to the American Heart Association (AHA) standards until emergency responders arrive. The School has its own internal telecommunication system (“RED PHONE”) to initiate the Medical Emergency Response Team. Phones are located throughout the School’s clinics. Candidates and candidate’s assistants are responsible for noting the location of the phone during the clinical examination. (See clinical map)

To activate the “RED PHONE” pick up the phone, the phone will ring in the Surgical Dentistry Department and Specialty Clinic. Give your location. If no one answers the phone within 10 seconds, it will go directly to 911 which will connect you to the Police Dispatch on this campus. Oxygen tanks, Ambu bags and AED’s are located throughout the School’s clinics. (See clinical map)

Candidates and candidate’s assistants are responsible for knowing the location of oxygen tanks throughout the school’s clinics.

12. Infection Control:
WREB has provided guidelines on infection control to each candidate in the “2020 Dental Candidate Guide.” Below please find additional clinic protocols from the University Of Colorado School Of Dental Medicine. Each candidate is responsible to know and comply with these protocols.
Prior to Patient Treatment (prior to seating patient)

1. **Surface Disinfect**: Disinfect all environmental services with approved tuberculid disinfectant agent. This includes counter tops, operator and assistant carts, hose attachments and dental chair.
2. **Barriers**: Place blue surgiraps on appropriate surfaces. Cover light handles, light switch, chair buttons with blue plastic wrap and place head rest covers. Place Chair sox over chair. Place tube socks on all hoses.
3. **Purge lines**: Purge all lines for 1 minute (air/water syringe, handpiece, cavitron).
4. **Red Bags**: Hang plastic bag on cart, for use in subsequent separation and disposal of regular and infectious waste. BAG MUST BE REPLACED BETWEEN PATIENTS.
5. **Instruments**: Obtain sterilized instruments, materials and equipment from dispensary. Verify all sterilization indicators have changed on all instrument packaging.

During Patient Treatment

1. **Pre-treatment Mouth rinse**: Utilize patient pre-treatment mouth rinse with anti-microbial mouthwash.
2. **Handwashing and Handcare**: Wash hands thoroughly before and after patient care. Hand disinfectant may be used after removing gloves, during treatment, and prior to regloving.
3. **Personal Protective Equipment (PPE)**:
   3.1. **Gloves/Mask**: Gloves and masks must be worn during all patient treatment. Gloves must be removed when leaving the operatory, unless over-gloves are utilized. Hands must be washed whenever removing gloves. Masks should be changed every hour and between patients.
   3.2. **Protective Eyewear**: Protective eye wear (with side shields) must be worn during patient treatment.
   3.3. **Protective Clothing**: Wear appropriate clinic attire (scrubs), including disposable gown for all treatment procedures, whether or not the procedure is considered having the potential for splatter. Yellow disposable gowns must not be worn outside of the clinical areas.
4. **Instrument Handling**: All instruments used during the dental treatment must be placed on surfaces covered with paper or plastic only. Needles should be recapped utilizing the scoop technique.
5. **Materials Cart**: Supplies stored in carts may only be accessed with clean hands or vinyl over-gloves.
6. **Food and Beverage**: Strictly prohibited in all clinical areas including the clinic, dispensary, clinic support lab, radiology viewing room, dark rooms, preventive room. Clinic coordinator offices are not considered a clinical area, but food and beverages should be kept to a minimum in those offices.
7. **Impressions**: Rinse thoroughly under running water to remove residual blood and saliva. Thoroughly spray the impression with iodophor, wrap in a moist paper towel and place in a plastic bag for 10 minutes.
8. **Remove gloves and disinfect hands before leaving operatory for any reason.** (Personnel wearing hypoallergenic gloves may place vinyl over-gloves on before leaving operatory rather than removing gloves each time).

After Patient Treatment

1. **Remove PPE**: Remove gown, gloves, mask, wash hands and escort patient to appointment coordinator and cashier.
2. **Infectious Waste / Sharps Disposal (with Utility Gloves)**: Generally, blood and/or saliva-tinged items are not regulated waste, but any disposable item that is soaked with blood/saliva (i.e.: can be squeezed out or blood make flake from the item) are considered regulated medical waste, and should be placed into the red bags. Needles and other disposable sharps such as scalpel blades, orthodontic wires and glass should be placed in the red sharps container. Remove all paper and plastic barriers and dispose of in appropriate containers.
3. **Scrap Amalgam**: Amalgam should never be disposed of in the regular or infectious waste containers. Separate scrap amalgam and place in paper cup to turn in to dispensary for proper handling.
4. **Instrument Prep**: Make sure all instruments are accounted for before returning them to the dispensary.
5. **Water Lines**: Purge all water lines for a minimum of 1 minute.
6. **Surface and Equipment Asepsis**: Touch Surfaces (surfaces usually touched/contaminated during dental procedures) should be covered with a barrier, and cleaned and disinfected after each patient. Transfer Surfaces – (surfaces that are not touched, but which are usually contacted by contaminated instruments) should be cleaned and disinfected after each patient. Splash, Spatter and Aerosol Surfaces (all other surfaces) should be cleaned, but need not be disinfected. Disinfect all exposed surfaces utilizing the double wipe technique.

[Please consult with Section 6 of the UCSDSM Policy and Procedure Manual for complete description of all protocols]
13. Hotels near the Anschutz Medical Campus

⇒ Renaissance Denver Hotel  303-336-5212
3801 Quebec Street
Denver, CO 80207

⇒ The Timbers    303-373-1444
4411 Peoria Street
Denver, CO 80239

⇒ Residence Inn by Marriott
16490 E. 40th Circle
Aurora, CO 80011

⇒ Doubletree Denver Southeast  303-337-2800
13696 E. Iliff Place
Aurora, CO 80014

⇒ Embassy Suites Hotel  720-587-5089
4444 N. Havana Street
Denver, CO 80239

⇒ Holiday Inn Denver East Stapleton
3333 Quebec Street
Denver, CO 80207

(The following hotels are located in downtown Denver)

⇒ Adam’s Mark Hotel  303-893-3333
1550 Court Place
Denver, CO 80202

⇒ Denver, Marriott City Center  303-297-1300
1701 California Street
Denver, CO

⇒ Mark I Guest Suites  303-331-7000
1190 Birch
Denver, CO 80222

⇒ Hilton Garden Inn
1400 Welton Street
Denver, CO 80202  303-603-8000
14. City Map & Map from DIA (Denver International Airport) to Anschutz Medical Campus.

Parking and Patient Dropoff/Pickup at CU Dental Clinics

- From Colfax, head north on Aurora Court
- Turn right at 17th Avenue
- Drive past the School of Dental Medicine—vehicles allowed on pedestrian pathway
- Turn left into the Kiowa lot

The Kiowa lot allows for 1-4 hours parking for our patients.

Additional parking is available in the follow lots:
- Julesburg
- Georgetown
- Ignacio
- Henderson Garage

Handicapped parking meters are available west of the building. (50.25/15 minutes)
Second Floor Clinic East

- AED Emergency Defibrillator
- Emergency Phone
- Emergency Oxygen Tank
- Crash Cart