

Tulsa Community College



**Exam Site Information for Candidates
Western Regional Examining Board (WREB)
2021 WREB Hygiene Examination**

**Tulsa Community College
Metro Campus
909 S. Boston Ave, Tulsa OK, 74119
(918)595-7024**

Exam Site Information for Candidates
2021 WREB Dental Hygiene, Local Anesthesia & Restorative Examinations

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Tulsa Community College is making its facility available to the Western Regional Examining Board (WREB) as a testing site only. This guide is intended to address questions you may have regarding the facility and its role in the examination. Please read the entire Candidate Guide before contacting this site. If you need additional information or clarification regarding this information, the school coordinator contact information is listed below. The school will only be able to answer questions related to the exam site and/or equipment rentals, supplies, etc. Questions regarding the examination itself (patient requirements, paperwork/forms, etc.) should be directed to the WREB office or website.

Due to COVID-19, the following information is conditional and subject to change as updated evidence-based information becomes available.

1. School Facility and Services

• Location, Building Access and Hours:

- Tulsa Community College is located at 909 S. Boston Ave, Tulsa OK 74119
 - Enter through sliding glass door to the right of the Alfred M. Philips Health Sciences Center at 9th and Cincinnati (NE corner)
 - Temperature screenings and masks are required for all individuals on campus
 - Take elevator to 3rd floor, Dental Hygiene is MP 300
 - Phone: (918)595-7024
- School Coordinator – Carolyn Crabtree
 - Email: carolyn.crabtree@tulsacc.edu
 - Cell: (918)553-0148
- Clinic Support – Daniele Dennison
 - Email: dentalhygiene@tulsacc.edu
 - Cell: (918)807-6878
- Alfred Philips Building Hours: Sunday - Saturday 6:00am – 6:00pm, Contact Campus Police at (918)595-8888, for any issues.

• Parking:

- Candidates and Patients may park in any Tulsa Community College (TCC) parking lot while visiting the TCC Dental Hygiene Clinic. TCC parking lots are indicated with blue lines on the ground. TCC owns a parking lot on each corner at 9th & Boston, 10th & Cincinnati, 11th & Cincinnati, and 12th & Cincinnati. Visit <http://www.tulsacc.edu/campus-locations/metro-campus> for a detailed map.
- If you choose to park at a meter that is closer to our building, you are responsible for paying the meter. Meters are free after 5pm Monday- Friday and all-day Saturday and Sunday. Note: Parking meters are only good for up to 2 hours. It is highly encouraged to park in a TCC parking lot.
- TCC is not responsible for any parking tickets Candidates and/or Patients may incur.

• Security and Emergency Services:

- To contact TCC Campus Police dial (918)595-8888
 - In case of emergency dial 911
- Emergency Call Boxes are located in most TCC parking lots

• ATM Machine:

- An ATM is available on the 2nd floor of the Alfred Philips building hallway. It is located South of the elevators passed the writing center to the left.

- **Food Services Onsite:**
 - No food services available onsite at this time.
 - Food Services Offsite: Downtown Tulsa has dozens of restaurants and coffee shops available, some within walking distance of the college.

2. Preparing for the Exams

a. Hygiene Exam

- **Patient Screening:**

- Facility will **not** be available for screening.
- Candidates must provide their own patients.
 - You are strongly advised to bring your own patients with you. If you cannot, you will need to explore other alternatives (private practitioners in the area, personal contacts, community shelters, etc.) on your own.
- TCC will not assist with obtaining patients or make any of its clinic records available.
- The TCC Dental Hygiene Clinic will not assume responsibility for any follow-up patient care.

- **Radiographs:**

- Radiographic facilities are available in digital format only.
- Candidates are responsible for taking their own radiographs. An assistant will be available to help with equipment set-up.
- Equipment available: one (1) NOMAD Pro and one (1) NOMAD Pro 2 handheld x-ray unit to be used with Gendex digital sensors
 - Instructions for use are available, for reference
 - Due to equipment limitations, it is highly recommended that candidates have radiographs taken before arriving for the exam.
- Images will be printed on regular copy paper
- No additional fees are required for use

- **Administration of Local Anesthetic:**

- TCC does **NOT** provide practitioners to administer Local Anesthesia.
- If you have not fulfilled the requirements necessary to administer your own anesthesia, you must make your own arrangements for an Oklahoma licensed dentist or dental hygienist to administer it for you. This practitioner must provide WREB a copy of their current Oklahoma license and a current copy of their malpractice insurance.

- **Equipment, Instruments and Expendable Dental Materials:** Refer to the respective WREB Candidate Guide for a list of materials and armamentarium that the Candidate must provide.

A. Handpiece and Prophy Angle Hookups: *Pending Availability per CDC COVID-19 Standards*

- **If Available:**
 1. Standard hose connectors at each unit.
 2. Handpieces are NOT provided for Candidate use.
 3. Candidates must bring their own handpieces.

B. Sonic/Ultrasonic Devices: *Pending Availability per CDC COVID-19 Standards*

- **If Available:**
 1. Standard quick disconnect air/water hookups for sonic/ultrasonic devices
 2. Sonic/ultrasonic devices will **NOT** be provided by facility.

- Candidates must bring their own sonic/ultrasonic devices.

B. Air/Water Syringe Tips: *Pending Availability per CDC COVID-19 Standards*

- **If Available:**

- Disposable plastic tips are provided

B. Blood Pressure Cuffs and Stethoscopes:

- Blood Pressure Cuffs and Stethoscopes are **NOT** provided for candidate use.
- Candidates must bring their own Blood Pressure Cuffs and Stethoscopes.

C. Expendable Materials:

- Expendable dental materials supplied by the school are noted in **Appendix A**.
 - Candidates are responsible for supplying any additional items not listed.
 - When bringing outside supplies, please keep in mind TCC is a latex free facility.
 - Candidates are required to provide their own OSHA Approved N95 Respirator and Face Shields
- **Sterilization Services:**
 - Sterilization Services will be available daily from 7:00am to 6:00 pm for the duration of the exam.
 - Sterilization pouches will be provided to package items for sterilization.
 - Items that have not been appropriately packaged and labeled with Candidate ID # will not be accepted.
 - Candidates retaking onsite may need to leave their instruments for sterilization prior to retake clinic entrance.
 - Candidates not utilizing TCC Sterilization Services will need to bring a closeable container clearly labeled with “Biohazard” stickers/signs to safely remove contaminated instruments from the facility.
 - Candidates are responsible for collecting their items after they have been processed.

3. During the Clinical Exam

- **Dental Operatory Units:**

- Workstations are Hygiene Proma A series
- Chairs are Royal

- **Infection Control:**

The infection control policies of the school follow ADA, OSHA, and CDC guidelines. They include universal precautions (all Patients must be treated as if they are infectious). Gloves, N95 respirator, face shield, eyewear and gowns must be worn during all direct patient care. Candidates are responsible for providing OSHA acceptable eyewear for themselves and their patient.

Order for donning PPE: gown, N95 respirator, protective eyewear or loupes, protective face shield, gloves

Protocol for opening cassette, gauze and cotton roll packets: Without gloves on, open the cassette, gauze, and cotton roll packets but do not touch the items with bare hands. Leave the blue wrap around the cassette. If possible, gently shake the gauze and cotton rolls out of the packets and onto the barriered blue tray. Discard empty packets in trash bin, if applicable.

- Patient Care:
 - Candidates must wear treatment gloves, protective eyewear, protective face shield, and N95 respirator during patient treatment for the safety and protection of the student clinician.
 - Patients must wear protective eyewear during treatment for the safety and protection of the patient.

- Unit Breakdown – At the END of the session, once patient is in examination area or if backup patient is being utilized:
 - Perform routine handwash or utilize antibacterial gel – hand sanitizer
 - Retrieve new N95 respirator mask and don
 - Don protective eyewear and face shield
 - Retrieve heavy-duty nitrile gloves from hook under unit sink and don
 - Retrieve Birex container and personal storage container and place on countertop. Retrieve leak proof container for contaminated instruments.
 - (NOTE: only touch the cabinet handles with heavy-duty nitrile gloves, not the cabinetry)
 - Place instruments/equipment (i.e. cassette, dental hygiene handpiece, implant scalers, etc.) in leak proof container and secure lid
 - If instruments are being processed by TCC, alert the Assistant for transport to sterilization area.
 - Determine if gauze/cotton rolls are considered biohazard (i.e. blood/fluid soaked, able to squeeze blood/fluid out) or not. If not biohazard, dispose in the trash bin at the unit. If biohazard, see step below
 - Place gauze/cotton rolls in leak proof container with lid secured and take to the Biohazard bin located on the Candidate side clinic floor
 - Remove and discard barriers (barriers, tape from counter, etc.) and any other disposable materials into unit trash bin.
 - Examine sink trap and remove any debris (i.e. paper towel pieces, impression material, mouthwash residue, etc.)
 - Wipe heavy-duty nitrile gloves with Birex wipes but do not remove
 - Using paper towels dampened with water clean the following surfaces, throwing away often: (place paper towels under running water in sink to dampen, be sure paper towels are wet enough but not dripping with water)
 - all areas of cabinetry, including sides, tops, back, drawer handles, etc.
 - all vinyl on clinician chair
 - all vinyl on assistant chair
 - all vinyl on patient chair, including plastic cover for foot area
 - Using Birex disinfectant wipes, clean the following surfaces, throwing away often:
 - light handles, switch, and arm (do NOT wipe light shield – it will cloud the plastic)
 - bracket tray, including arm
 - air/water syringe, handpiece connectors, suction connectors, holders, and hoses
 - countertops, including under keyboard and mouse
 - plastic barrier on keyboard
 - sink rim, soap pump and faucet handle
 - inside collar of trash bin
 - clinician's and assistant's chair levers
 - personal storage container contents, inside and out
 - cord box at the foot of the patient chair
 - rheostat

- chair foot control
 - any other surfaces that need cleaned (i.e. cabinet handles from retrieving Birex container)
 - Repeat the above Birex cleaning step to disinfect all surfaces listed above. Allow treated surfaces to soak for 2 minutes (time per manufacturer's directions) to achieve disinfection.
 - Retrieve one fresh Birex disinfectant wipe.
 - Wipe Birex container, secure lid, and place under unit sink
 - Remove trash and tie trash closed.
 - Deposit the bag in the large trash bin located in the candidate side clinic area
 - Retrieve one fresh Birex disinfectant wipe and secure Birex container lid
 - Wipe heavy-duty nitrile gloves and discard wipe in trash
 - Doff heavy-duty nitrile gloves and place on hook under unit sink
 - Perform routine handwash or utilize antibacterial gel
 - Flush all dental lines
 - Fill unit water bottle with distilled water, if necessary
 - Remove air/water syringe from bracket tray and hold over sink, press water drop symbol button, flush for 10 seconds
 - Flip rheostat switch to blue dot. Flip water switch located on the left side of the bracket tray to on. Remove left hand piece line (high speed hand piece) from bracket tray and hold over sink, hold the flush valve located on the left side of the bracket tray while pressing the rheostat for 10 seconds.
 - Remove saliva ejector from bracket tray and hold under running water in sink, Turn suction on and suction water for at least 30 seconds
 - Remove high-volume suction line from bracket tray and hold under running water in sink, Turn suction on and suction water for at least 30 seconds
- Unit Set-up (Candidates will set-up units for the next session)
 - Obtain trash bag from unit cabinet. Insert trash bag thru holding collar, raise collar over chute and twist to lock bag and collar
 - Perform routine handwash or utilize antibacterial gel
 - Gather supplies and set-up unit barriers, Retrieve from cabinets/drawers
 - Chair barrier
 - Headrest/back of patient chair
 - Backrest of clinician chair
 - Light handle barrier
 - Each light handle
 - Air/water syringe barrier
 - for applicable lines: air/water syringe, saliva ejector, HVE, dental hygiene handpiece
 - Bracket tray barrier
 - Bracket tray and controls
 - Tape/cover-all tape
 - Dental light switch
 - Air-water syringe tip – (if used)
 - Saliva ejector – (if used)
 - HVE tip
 - **Dental Unit Water System**
 - Distilled water only must be used in the unit water bottle. The bottle holds enough

water for a normal day's use. Heavy users may require a refill during procedures. The bottle simply unscrews counterclockwise for refilling. Use caution when filling bottle as to not overfill the bottle because it will leak all over the floor. Return the bottle and replace turning clockwise until screwed on tight.

- NOTE: There is an O-ring/washer that must be seated all the way up into the bottle mount. If the O-ring/washer is not seated properly then the water will not flow through the dental unit for the air/water syringe or handpiece connectors. Use caution when removing and replacing bottles as to not lose or throw away the O-ring/washer.

A. Hazardous Waste Disposal (exam-type specific): Hygiene

- A white metal foot pedal operated Biohazard bin is located on the candidate side clinic floor for proper waste disposal.
- Place contaminated items (gloves, used gauze, cotton rolls, disposable tips, etc.) in the trash receptacle located at each unit. At the end of treatment, remove the trash bag from your assigned operatory unit and deposit the bag in the large trash bin located in the candidate clinic area.

B. Sharps Disposal:

- Sharps Containers are located on countertops at all operatory units. Carefully place all needles, blades, and any other sharps in this red plastic container.

• Emergency Medical Equipment:

- Emergency cart and portable oxygen tank are in the clinic, outside MP-304C
- AED located in the clinic, on top of emergency cart, outside MP-304C

Emergency Protocol:

- Stay with the Patient at all times and remain calm
- IMMEDIATELY notify the Chief Examiner/Floor Assistant
- Place the patient in an appropriate position
- Monitor breathing and other vital signs
- Administer CPR if indicated
- The Chief Examiner will give direction for emergency care and the Floor Assistant will contact Campus Police First Responders/Paramedics

4. Travel and Lodging Information

- **Airport Information:** Tulsa International Airport
 - <https://www.tulsaairports.com/>
 - 7777 E Apache St, Tulsa OK (918)838-5000
- **Ground Transportation:**
 - Your Ride (888)610-5503
 - Enterprise Rent-A-Car (918)583-4880
 - Tulsa Taxi & Airport Service (918)934-0000
 - Tulsa Airport Taxi (918)834-2400
- **Hotel Accommodations:** Downtown Tulsa has multiple hotels within a 3-mile radius of the TCC Metro Campus. The six listed below show current daily rates between \$100-\$200.
 - Doubletree by Hilton Downtown, 616 W 7th St, Tulsa OK 74127, (918)587-8000
 - Hyatt Regency Tulsa, 100 E 2nd St, Tulsa OK 74103 (918)234-1234
 - Hampton Inn & Suites Downtown, 211 W 3rd St, Tulsa OK 74103 (918)949-6900

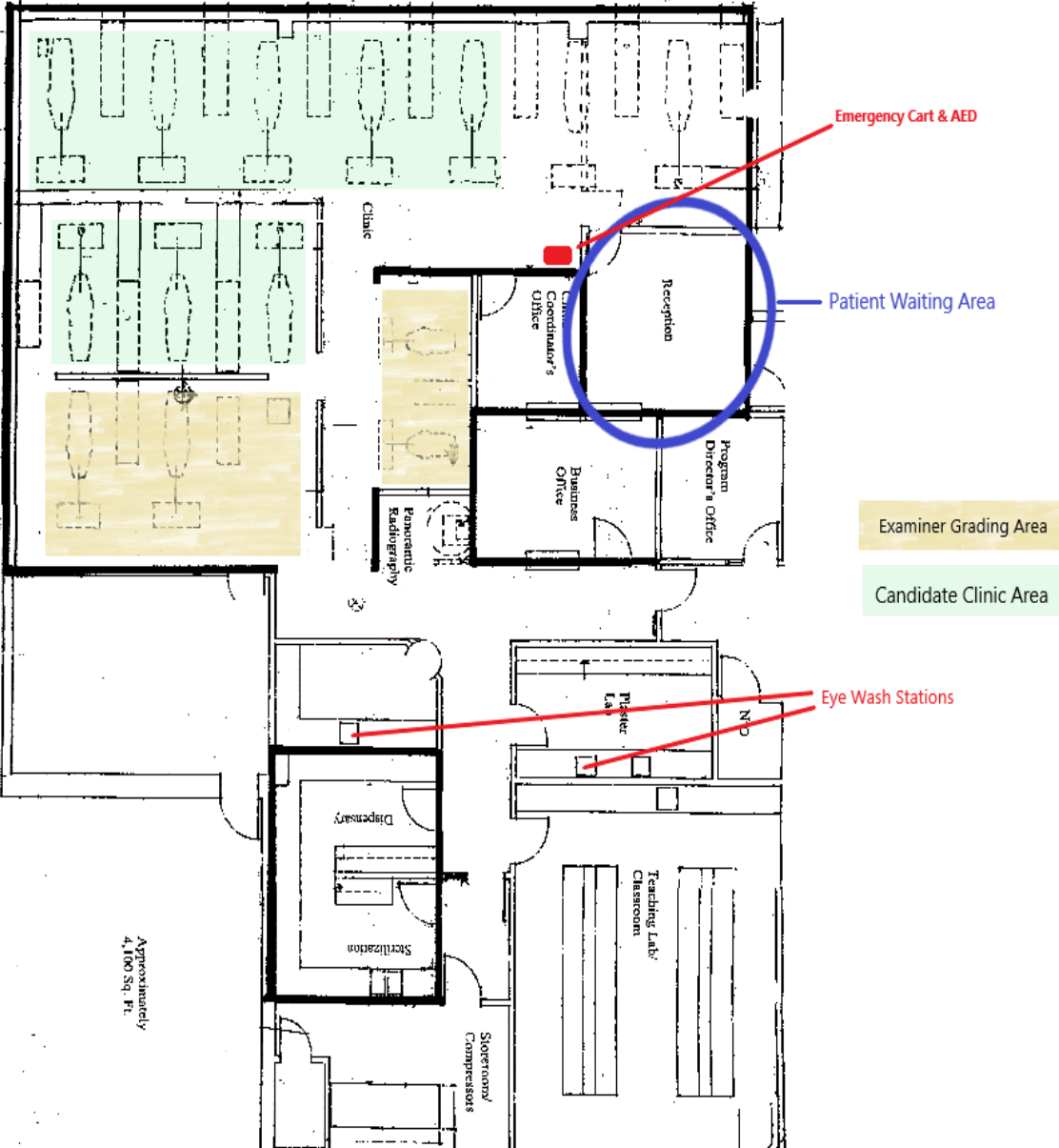
- Fairfield Inn & Suites by Marriott 111 N Main St, Tulsa OK 74103 (918)879-1800
- Aloft Tulsa Downtown, 200 Civic Center, Tulsa OK 74103 (918)974-8200
- Holiday Inn Tulsa City Center, 17 W 7th St, Tulsa OK 74119 (918)585-5898

5. Campus Map:

- 909 S. Boston Ave, Tulsa OK 74119
 - Enter through sliding glass door to the right of the Alfred M. Philips Health Sciences Center at 9th and Cincinnati (NE corner)
 - Temperature screenings and masks are required for all individuals on campus
 - Take elevator to 3rd floor, Dental Hygiene is MP 300
- Visit <http://www.tulsacc.edu/campus-locations/metro-campus> for additional maps and more detailed information
- We recommend parking in either Lot 4, 5, or 6.
 - Always use crosswalks.



6. Clinic Floor Plan (subject to change):



Required School-provided Expendable Dental Materials Appendices

APPENDIX A – Expendable Dental Hygiene Materials List Provided by Exam Site Host (School) To be provided in sufficient quantities for all Dental Hygiene Candidates		
2x2 gauze squares	Cotton-tip applicators	Patient napkins/bibs
<i>Air/water syringe tips (pending approval for use)</i>	Drinking cups	Prophy paste <i>(pending approval for use)</i>
Antimicrobial mouthwash	Facial tissue	Sanitizing materials
Anesthetic(s)	Gloves	Soap
<ul style="list-style-type: none"> Local anesthetic(s) with and without vasoconstrictors 	<ul style="list-style-type: none"> Gloves, nonlatex (S, M, L, XL) 	Standard saliva ejectors <i>(pending approval for use)</i>
<ul style="list-style-type: none"> Topical anesthetic(s) 	<ul style="list-style-type: none"> Overgloves 	Surface disinfectant
Autoclave bags, small	Headrest covers	Syringe Needles (long & short)
Autoclave bags, medium	Instrument trays, disposable	Tray covers
Autoclave tape	Paper towels	Trash bags
Barrier covers/tape	Patient bib clips, disposable	

Candidates are responsible for supplying any additional items not listed in **Appendix A**.

Candidates are required to supply their own OSHA approved N95 respirators and face shields.

When bringing outside supplies, please keep in mind TCC is a latex free facility.