

# Phoenix College



Exam Site Information for Candidates  
Western Regional Examining Board (WREB)  
2021 WREB Local Anesthesia/Hygiene  
Examination

Phoenix College Center for Excellence in  
Healthcare Education  
Department of Dental Programs  
3144 N. 7th Avenue  
(602) 285-7331

**Exam Site Information for Candidates**  
**2021 WREB Dental Hygiene & Local Anesthesia**

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## **School Facility and Services**

- **Location, Building Access and Hours:** Phoenix College Dental Clinic is located off the main campus on the corner of 7th Avenue and Flower Street. Flower Street is south of Osborn Road. The dental clinic is located on the second floor above the covered parking. The dental clinic entrance is on the second floor and can be reached by parking lot elevator, adjacent building elevator and stairs leading to the second-floor bridge. Follow the directional signs to the clinic entrance. The address is 3144 N. 7th Avenue, Phoenix, AZ 85013. The Phoenix College Healthcare Center campus map is available in the Map section of the test site information packet. The building open 6:00am-6:00pm daily for duration of exam
- School coordinator, Kathy Kowalski can be reached at (602) 285-7217 for inquiries regarding school, equipment, and clinic information.
- **While we will no longer require masks to be worn on campus or the 3ft social distancing effective July 6th, we continue to strongly encourage our community to wear a face covering and practice social distancing while inside a college building. Any individual(s) who prefers to wear a mask on campus is supported to do so.**
- **Parking:** Candidates and their patients are welcomed to park in unmarked parking spaces. Patient parking is designated. Patients are welcome to park in the unmarked parking once the designated patient parking is full. There is no additional fee for parking.
- **Security and Emergency Services:**

At Phoenix College, the safety and well-being of our students, faculty, and staff is of primary importance. In the event of an emergency or crisis situation, the Public Safety Department will make timely warnings to the campus community.

IMMEDIATELY CALL 9-1-1 IN ANY LIFE-THREATENING SITUATION

General Emergency:

1. **Notify District Public Safety at 480-784-0911, and then notify 911 (if necessary).**
2. If evacuation is required, pull fire alarm.
3. Follow normal evacuation route. Follow alternate route if normal route is too dangerous.
4. Missing personnel and last known location will be relayed to Public Safety.  
An emergency is any immediate threat to life and/or property that requires immediate response from police, fire, or ambulance personnel. Your judgment often determines whether an incident is an emergency. If you consider a situation to be an emergency, then it is an emergency and the procedures in this booklet should be followed. If in doubt, err on the side of safety!

Fire:

Campus community members may deal with small, extinguishable fires as long as personal safety is not compromised and they are trained in the use of fire extinguishers. However,

always remember that personal safety should be your first concern. Never place yourself in a position where the fire is between you and the exit.

- Notify District Public Safety at **480-784-0911** and then call **9-1-1**.
- Activate fire alarm as you leave the building.
- Alert all occupants in your area.
- Evacuate to an assembly area. Follow normal evacuation drill route. Follow alternate route if normal route is too dangerous.
- Assist those requiring help to the exterior or to an area of rescue assistance.
- Take only your car keys and purse with you.
- Shut all doors behind you as you go. Closed doors tend to slow the spread of fire, smoke, and water.
- **DO NOT** use elevators.
- **DO NOT** allow the fire to come between you and the exit.
- Notify District Public Safety at **480-784-0911** or **9-1-1** from a safe location. Watch for the responding officer and provide information on the fire location and extent.
- No one may re-enter buildings until all buildings are declared safe by fire/police.
- Public Safety notifies employees/students when situation is clear and normal operations may resume.
- Report persons with disabilities to Public Safety for assistance.

Emergency evacuation of people requiring assistance from multi-story buildings

- Always **ASK** a person requiring assistance how you can help **BEFORE** attempting any rescue technique or giving assistance; ask how they can best be assisted or moved, and if there are any special considerations, or items that need to come with them.
- Immediately notify District Public Safety at **480-784-0911** or **9-1-1** that there is a person(s) with a disability that requires assistance

Procedure for Reporting a Medical Emergency:

A. The person who discovers the emergency will verbally alert a WREB official

B. The WREB official will assist by:

1. Delivering the Medical Emergency Cart (contains oxygen and emergency kit)

2. Alerting the front desk to call 911 and District Public Safety at 4-0911

C. Meanwhile, the person who discovered the emergency will begin a primary assessment:

1. Check for responsiveness, airway, breathing, and pulse. IF there is no breathing and/or pulse, artificial respiration or CPR is started immediately.

2. If there is breathing and pulse, a secondary survey should be started including review of medical history and recording of blood pressure and pulse every 5 minutes.

3. Oxygen support should be instituted if any signs of lack of oxygen are noted.

D. WREB official summoned will:

1. Immediately go to the emergency location

2. Assess client and assume responsibility for emergency treatment until someone with more training has arrived and all pertinent information

has been relayed.

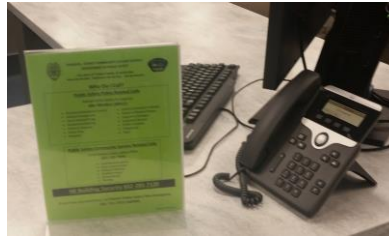
E. Following the emergency:

1. If 911 is notified, an Incident Report must be filed with Phoenix College Campus Safety. (602-285-7254)
2. The emergency must be documented in the patient's record.

Evacuation Plan: Posted throughout the building near the fire pulls and exits

Instructor stations located in the dental clinic contain quick reference sheets for emergency protocol and phones.

**Phoenix College Safety**  
**(602) 285-7254**



- **ATM Machine:** There is no ATM available on campus. The location of nearby ATMs is:

*Chase*, 2901 N 7th Ave, Phoenix, AZ 85013

*U.S. Bank*, 520 West Osborn Road, (located inside Safeway Grocery Store) Phoenix, AZ 85013

- **Food Services Onsite:** There are no food service companies on campus. There are two vending machines located on the second floor near the elevators. One vending machine contains beverages, and the other contains snacks.

### **Restaurants near Phoenix College**

MOD Pizza (602) 600-6163  
3350 N. 7<sup>th</sup> Ave Suite 100, Phoenix, AZ 85013  
(Southwest corner of 7<sup>th</sup> Ave & Osborn)

Jersey Mike's Subs (602) 279-8479  
3350 N 7<sup>th</sup> Ave Suite 120, Phoenix, AZ 85013  
(Southwest corner of 7<sup>th</sup> Ave & Osborn)

Jamba (602) 264-0272  
3350 N. 7<sup>th</sup> Ave #100, Phoenix, AZ 85013  
(Southwest corner of 7<sup>th</sup> Ave & Osborn)

Starbucks (480) 338-3420  
3370 N 7<sup>th</sup> Ave, Phoenix, AZ 85013  
(Southwest corner of 7<sup>th</sup> Ave & Osborn)

**Burger Factory**

702 W. Osborn Road, Phoenix, AZ 85013 (602) 263-0807  
(Northwest corner of 7th Avenue and Osborn Road)

**First Watch**

61 West Thomas Road, Phoenix, AZ 85013 (602) 265-2092  
(South side of Thomas Road at 2nd Avenue)

**The Original Hamburger Works**

2801 North 15th Avenue, Phoenix, AZ 85007 (602) 263-8693  
(15th Avenue south of Thomas Road)

**Kentucky Fried Chicken**

2902 North 7th Avenue, Phoenix, AZ 85013 (602) 234-8346  
(7th Avenue north of Thomas Road)

**Mi Patio**

3347 North 7th Avenue, Phoenix, AZ 85015 (602) 277-4831  
(Southeast corner of 7th Avenue and Osborn Road)

**Mu Shu Asian Grill**

1502 West Thomas Road, Phoenix, AZ 85013 (602) 277-9867  
(North side of Thomas Road at 15th Avenue)

**Peter Piper Pizza (602) 266-0040**

3403 N. 7th Avenue, Phoenix, AZ  
(Northeast corner of 7th Avenue and Osborn Road)

**Sacks Art of Sandwicheries**

231 West Thomas Road, Phoenix, AZ 85013 (602) 604-9661  
(South side of Thomas Road at 2nd Avenue)  
Monday- Saturday 8:00 AM - 3:00 PM

**Subway**

3413 North 7th Avenue, Phoenix, AZ 85013 (602) 274-5074  
(Northeast corner of 7th Avenue and Osborn Road)

**Taco Bell**

4035 North 7th Avenue, Phoenix, AZ 85013 (602) 266-2819  
(7th Avenue south of Indian School Road)  
Monday - Friday 7:00 AM - 12:00 AM

## **Preparing for the Hygiene LIVE PATIENT Exam**

- **COVID-19 Pre-Screening of all candidates and patients will be required. Candidates must pre-screen patients with ADA Patient Screening Form. Candidates must submit ADA Patient Screening Form for themselves and their patients to the School Coordinator on the day of their exam. Forms can be found at the end of this document. Temperature checks will be conducted upon arrival to the Phoenix College facility and must be < 100.4°F.**
- **PPE: Candidates are required to provide their own N95 or equivalent mask, protective eyewear, Face Shield, and Disposable Gown during live patient care. Hair coverings, shoe coverings, and gloves will be required and provided. KN95 masks, basic Face Shields (do not accommodate loupes), and Disposable gowns will be available for purchase if needed, please see Rental/Purchase form at the end of this document.**
- **Social Distancing: Operatory distancing for each candidate will be a minimum of 6 [six] feet to accommodate social distancing.**
- **Patient Screening:** Candidates who need patient screening are to make arrangements with the school coordinator. Please call the school coordinator at (602) 285-7611. Screening instruments will be available for rental. Please see rental policy section and supply rental form. Phoenix College will provide dates prior to the WREB examination for patient screening. The dates posted are not available on a walk-in basis. Candidates must receive permission from school coordinator for patient screenings prior to arriving. It will be the candidate's responsibility to contact the school coordinator and make arrangements before the posted dates.

### **2021 Available Screening Dates:**

**NA**

- **Radiographs:** The completion of patient's radiograph prior to WREB scheduled examination dates is recommended. Phoenix College dental clinic is equipped with digital radiograph equipment and Dexis program. The use of the radiograph equipment, PSP plates, and XCP/Rinn positioning devices will be available for candidates who need to take radiographs. Candidates will be responsible in taking their own radiographs and have access during their scheduled exam. Candidates are responsible in placing, exposing, processing and mounting radiographs. The floor assistant will print radiographs.

The dental clinic time allocated for patient screening can be utilized for taking radiograph on backup patients. Candidate taking the WREB exam will have precedence over radiograph request for backup patients during examination dates. Please inform school coordinator of need for taking radiographs during candidates' orientation or by phone at (602) 285-7331.

- **Administration of Local Anesthetic:**  
Practitioner(s) from the school is/are **NOT AVAILABLE** to administer local anesthesia to Candidate Patients.

- **Equipment, Instruments and Expendable Dental Materials:** Refer to the respective WREB Candidate Guide for a list of materials and armamentarium that the Candidate must provide.

- **Handpiece and Propphy Angle Hookups:**

Slow speed handpieces and disposable prophy angles are supplied at no cost for candidates. Midwest RDH and Midwest Rhino with straight attachment are the slow handpieces available. Slow speed handpieces are available with the expendable materials supplied and sterilized after each use. The dental chairs in clinic contain four holes dental handpiece hose with a connector for candidates who choose to bring their slow speed handpiece.



- **Sonic/Ultrasonic Devices:**

**Post COVID-19 Protocol – Use will be permitted at the discretion of the clinician. All candidates must wear an N95 or equivalent Face Mask, protective eyewear with a Face Shield and all required PPE during aerosol production and patient care. Additionally, HVE (HIGH VOLUME EVACUATION) MUST be used during aerosol producing activities.**

WREB allows the use of sonic/ultrasonic devices as an adjunct to calculus removal. Each operatory contains a Dentsply Cavitron ultrasonic scaler unit for 30K ultrasonic inserts. Autoclavable Cavitron Steri-Mate detachable handpieces are supplied and sterilized after each use. The ultrasonic inserts are not included. Ultrasonic inserts will be available for rent. Rental supply policy and form will be available during the WREB exam dates and can be viewed in the Appendices of this packet. Candidates are welcome to bring in their own table top ultrasonic scaler. Three-prong outlets and dental water supply hose with quick connect adaptor are accessible within the free-standing unit.





- **Air/Water Syringe Tips:** Are syringe tips disposable and supplied with expendable materials. Please review expendable dental material list in the appendix section.
- **Blood Pressure Cuffs and Stethoscopes:** A blood pressure cuff and stethoscope will be located with emergency supply cart for candidates. As a courtesy to fellow candidates, return blood pressure cuff and stethoscope after use.
- **Expendable Materials:** Expendable dental materials supplied by the school are noted in *Appendix A*.
- **Sterilization Services:** Please place instruments in sterilization bags clearly labeled with your candidate number. Do not seal the sterilization bag if you want your instruments ultrasonically cleaned. Seal the sterilization bag if you do not want them ultrasonically cleaned. A cart marked “dirty instruments” will be designated for candidates to place autoclave bags with contaminated instruments for sterilization services.

Sterilized instruments can be picked up at the front desk. Once the examinations begin, instruments will be attended to every two hours to allow proper disinfecting, sterilization time and drying. Instruments received in the late morning will be available in the afternoon. Instruments received at the end of the day can be picked up the following exam day upon dental clinic opening. Candidates scheduled on the last day in the afternoon will not be guaranteed to have sterilized instruments by end of day. Candidates are welcome to return when the dental clinic hours resume for the dental program summer session. Sterilization will be closed at 5:00 pm daily during the exam scheduled dates. Delays may occur with equipment processing, addressing WREB exam needs, and prioritizing candidates with retakes.

The floor assistant and Phoenix College staff will work to the best of their ability with candidates who will be retaking an exam on site to have instruments sterilized.

Unsterilized instruments are considered contaminated items. Candidates choosing not to have instruments sterilized will be required to place items in a plastic bag for carrying out of the dental clinic. Autoclave bags, autoclave tape, plastic bags, and gloves will be provided. Please do not place items in unsterilized autoclave bag without a plastic bag covering directly into personal belongings or hand unsterilized autoclave bag with contaminated items to floor assistant or staff.

## **Preparing for the Hygiene MANIKIN Exam**

- **COVID-19 Pre-Screening of all candidates will be required. Candidates must submit ADA Patient Screening Form for themselves to the School Coordinator on the day of their exam. Forms can be found at the end of this document. Temperature checks will be conducted upon arrival to the Phoenix College facility and must be < 100.4°F.**

**While we will no longer require masks to be worn on campus or the 3ft social distancing effective July 6th, we continue to strongly encourage our community to wear a face covering and practice social distancing while inside a college building. Any individual(s) who prefers to wear a mask on campus is supported to do so.**

**PPE: Candidates are required to provide their own protective eyewear and a lab coat or disposable gown, Level 3 masks and gloves will be required and provided. Disposable gowns will be available for purchase if needed, please see Rental/Purchase form at the end of this document**

- **Equipment, Instruments and Expendable Dental Materials:** Refer to the respective WREB Candidate Guide for a list of materials and armamentarium that the Candidate must provide.
- **Handpiece and Propy Angle Hookups:**  
Slow speed handpieces and disposable proph angles are supplied at no cost for candidates. Midwest RDH and Midwest Rhino with straight attachment are the slow handpieces available. Slow speed handpieces are available with the expendable materials supplied and sterilized after each use. The dental chairs in clinic contain four holes dental handpiece hose with a connector for candidates who choose to bring their slow speed handpiece.



- **Sonic/Ultrasonic Devices:**

WREB allows the use of sonic/ultrasonic devices as an adjunct to calculus removal. Each operatory contains a Dentsply Cavitron ultrasonic scaler unit for 30K ultrasonic inserts. Autoclavable Cavitron Steri-Mate detachable handpieces are supplied and sterilized after each use. The ultrasonic inserts are not included. Ultrasonic inserts will be available for rent. Rental supply policy and form will be available during the WREB exam dates and can be viewed in the Appendices of this packet. Candidates are welcome to bring in their own table top ultrasonic scaler. Three-prong outlets and dental water supply hose with quick connect adaptor are accessible within the free-standing unit.



- **Air/Water Syringe Tips:** Are syringe tips disposable and supplied with expendable materials. Please review expendable dental material list in the appendix section.
- **Expendable Materials:** Expendable dental materials supplied by the school are noted in **Appendix A**.
- **Sterilization Services:** Please place instruments in sterilization bags clearly labeled with your candidate number. Do not seal the sterilization bag if you want your instruments ultrasonically cleaned. Seal the sterilization bag if you do not want them ultrasonically cleaned. A cart marked “dirty instruments” will be designated for candidates to place autoclave bags with contaminated instruments for sterilization services.

Sterilized instruments can be picked up at the front desk. Once the examinations begin, instruments will be attended to every two hours to allow proper disinfecting, sterilization time and drying. Instruments received in the late morning will be available in the afternoon. Instruments received at the end of the day can be picked up the following exam day upon dental clinic opening. Candidates scheduled on the last day in the afternoon will not be guaranteed to have sterilized instruments by end of day. Candidates are welcome to return when the dental clinic hours resume for the dental program summer session. Sterilization will be closed at 5:00 pm daily during the exam scheduled dates. Delays may occur with equipment processing, addressing WREB exam needs, and prioritizing candidates with retakes.

The floor assistant and Phoenix College staff will work to the best of their ability with candidates who will be retaking an exam on site to have instruments sterilized.

Unsterilized instruments are considered contaminated items. Candidates choosing not to have instruments sterilized will be required to place items in a plastic bag for carrying out of the dental clinic. Autoclave bags, autoclave tape, plastic bags, and gloves will be provided. Please do not place items in unsterilized autoclave bag without a plastic bag covering directly into personal belongings or hand unsterilized autoclave bag with contaminated items to floor assistant or staff.

## **Preparing for the Local Anesthesia Exam**

- **COVID-19 Pre-Screening of all candidates and patients will be required. Candidates must pre-screen patients with ADA Patient Screening Form. Candidates must submit ADA Patient Screening Form for themselves and their patients to the School Coordinator on the day of their exam. Forms can be found at the end of this document. Temperature checks will be conducted upon arrival to the Phoenix College facility and must be < 100.4° F.**
- **PPE: Candidates are required to provide their own Face Shield, and Disposable Gown during live patient care. Level 3 face masks, hair coverings, shoe coverings, and gloves will be required and provided. Disposable gowns and basic Face Shields (do not accommodate loupes) will be available for purchase if needed, please see Rental/Purchase form at the end of this document.**
- **Social Distancing: Operatory distancing for each candidate will be a minimum of 6 [six] feet to accommodate social distancing.**
- **Equipment, Instruments and Expendable Dental Materials:**
  - A. **Air/Water Syringe Tips:** Syringe tips are disposable and supplied with expendable materials. Please review expendable dental material list in the appendix section.
    - **USE OF AIR/WATER COMBINATION IS NOT PERMITTED**
  - B. **Expendable Materials:** Expendable dental materials supplied by the school are noted in *Appendix B.*
- **Sterilization Services:** Please place instruments in sterilization bags clearly labeled with your name or candidate number. Do not seal the sterilization bag if you want your instruments ultrasonically cleaned. Seal the sterilization bag if you do not want them ultrasonically cleaned. A cart marked “dirty instruments” will be designated for candidates to place autoclave bags with contaminated instruments for sterilization services.

The sterilized instruments can be picked up at the front desk. Once the examinations begin, instruments will be attended to every two hours to allow proper disinfecting, sterilization time and drying. Instruments received at the end of the morning session will be available in the afternoon. Instruments received at the end of the day can be picked up the following exam day upon dental clinic opening. Candidates scheduled on the last appointed time in the afternoon will not be guaranteed to have sterilized instruments by the end of the day. Candidates are welcome to return when the dental clinic hours resume for the dental program summer session. Sterilization will be closed at 5:00 pm daily during the exam scheduled dates. Delays may occur with equipment processing, addressing WREB exam needs, and prioritizing candidates with retakes.

Phoenix College staff will work to the best of their ability with candidates who will be retaking an exam on site to have instruments sterilized.

Unsterilized instruments are considered contaminated items. Candidates choosing not to have instruments sterilized will be required to place items in a plastic bag for carrying out of the dental clinic. Autoclave bags, autoclave tape, plastic bags, and gloves will be

provided. Please do not place items in unsterilized autoclave bag without a plastic bag covering directly into personal belongings or hand unsterilized autoclave bag with contaminated items to floor assistant or staff.

### ***During the Clinical Exam***

- **Dental Operatory Units:** There are 20 A-dec Radius operatories in the dental hygiene clinic consisting of a cart, dental chair, overhead light and radiograph view box. The operatories are equipped with self-contained water systems that will be maintained by the floor assistant.



- **Infection Control (Surface Asepsis):**  
Infection Control Protocol:  
Universal Precautions and Standard Personal Protective Equipment are practiced in the dental clinic. This consist of the use of a lab coat, gloves, masks, OSHA acceptable protective eyewear, closed-toe shoes and socks that cover ankles.

#### **Post-COVID 19 Infection Control Guidance in accordance with the CDC & ADA:**

- Face Shields are required as standard protocol during live patient care.
- N95 or KN95 mask and face shield are required during aerosol production.
- Level 3 mask with a face shield is required during non-aerosol production.
- Disposable Gowns, Face Shields, Non-Latex Gloves, Shoe & Hair coverings will be required during live patient care and provided by Phoenix College.
- Use of High-Volume Evacuation is required during aerosol production.

DHCP should wear a **Level 3 surgical mask, eye protection (goggles, protective eyewear with solid side shields, or a full-face shield), and a gown or protective clothing** during procedures likely to generate splashing or spattering of blood or other body fluids.

During **aerosol-generating procedures conducted on patients assumed to be non-contagious**, consider the use of an [N95 respirator](#)\* or a respirator that offers a higher level of protection such as other disposable filtering facepiece respirators, PAPRs, or elastomeric respirators, if available. Respirators should be used in the context of a

respiratory protection program, which includes medical evaluations, training, and fit testing. Of note, it is uncertain if respirators with exhalation valves provide source control. If a respirator is not available for an aerosol-generating procedure, use both a surgical mask and a full-face shield. Ensure that the mask is cleared by the US Food and Drug Administration (FDA) as a [surgical mask external icon](#). Use the highest [level of surgical mask pdf icon external icon](#) available. **If a surgical mask and a full-face shield are not available, do not perform any aerosol-generating procedures.**

There are multiple [sequences recommended for donning and doffing PPE](#). One suggested sequence for DHCP includes:

- Before entering a patient room or care area:
  1. Perform hand hygiene.
  2. Put on a clean gown or protective clothing that covers personal clothing and skin (e.g., forearms) likely to be soiled with blood, saliva, or other potentially infectious materials.
    - Gowns and protective clothing should be changed if they become soiled.
  3. Put on a surgical mask or respirator.
    - Mask ties should be secured on the crown of the head (top tie) and the base of the neck (bottom tie). If mask has loops, hook them appropriately around your ears.
    - Respirator straps should be placed on the crown of the head (top strap) and the base of the neck (bottom strap). Perform a user seal check each time you put on the respirator.
  4. Put on eye protection.
    - Personal eyeglasses and contact lenses are NOT considered adequate eye protection.
  5. Perform hand hygiene.
  6. Put on clean non-sterile gloves.
    - Gloves should be changed if they become torn or heavily contaminated.
  7. Enter the patient room.
- After completion of dental care:
  1. Remove gloves.
  2. Remove gown or protective clothing and discard the gown in a dedicated container for waste or linen.
    - Discard disposable gowns after each use.
    - [Launder](#) cloth gowns or protective clothing after each use.
  3. Exit the patient room or care area.
  4. Perform hand hygiene.
  5. Remove eye protection.
    - Carefully remove eye protection by grabbing the strap and pulling upwards and away from head. Do not touch the front of the eye protection.
    - Clean and disinfect reusable eye protection according to manufacturer's reprocessing instructions prior to reuse.
    - Discard disposable eye protection after use.
  6. Remove and discard surgical mask or respirator†.
    - Do not touch the front of the respirator or mask.
    - Surgical mask: Carefully untie the mask (or unhook from the ears) and pull it away from the face without touching the front.

- Respirator: Remove the bottom strap by touching only the strap and bring it carefully over the head. Grasp the top strap and bring it carefully over the head, and then pull the respirator away from the face without touching the front of the respirator.
7. Perform hand hygiene.

<https://www.cdc.gov/coronavirus/2019-ncov/hcp/dental-settings.html>

**Unit Disinfection:**

Flush water lines for 30 seconds before setting up operatory. Disinfectant wipes will be available for use near each unit. Wipe and maintain contact with the surface being cleaned for 15 seconds. Disinfect the entire unit including handpiece lines, hoses, air/water syringe, HVE, saliva ejector, working surfaces, Cavitron unit, view box, light handles and switch to complete cleaning phase. Once completed, use another disinfectant wipe to wet all surfaces a second time to complete disinfection phase. According to the manufacture, Follow CDC recommendations for surface disinfection. Clean first, then disinfect. Disinfectant wipes are effective for both steps. (1) Remove and unfold one or more towelettes as needed to thoroughly clean surfaces. (2) Use sufficient wipes for the area or equipment. Studies show that over use of one wipe over too large an area will spread contamination. (3) Discard towelettes used for cleaning. (4) Using fresh towelette(s), reapply for 3 minute contact time. Use gauze and soapy water to clean the operator and patient chairs, and the lens cover of the dental light when visibly soiled. Visibly soiled items include blood and debris. Do not use disinfectant on the lens cover, it will cause clouding.

**Post-COVID 19 Infection Control Guidance in accordance with the CDC, ADA & ADHA:**

To allow time for droplets to sufficiently fall from the air after a dental procedure, DHCP should wait at least 15 minutes after the completion of dental treatment and departure of the patient to begin the room cleaning and disinfection process.

[https://www.adha.org/resources-docs/ADHA\\_TaskForceReport.pdf](https://www.adha.org/resources-docs/ADHA_TaskForceReport.pdf)

**Barrier Wrapping of Unit:**

After proper disinfection of unit, surfaces that may be contacted during patient treatment must be wrapped with plastic film. You will be provided with plastic dental chair covers and barrier sleeves. Chair covers can be used to cover the patient chair, dental unit, Cavitron, and counter surfaces. Plastic sleeves will be provided to cover the attachments and cords of the handpiece, Cavitron, HVE, air/water syringe and light handles.

**A. Hazardous Waste Disposal:**

- **Hygiene:** Recommended that a small biohazard bag is attached to your unit while treating your patient
- **Local Anesthesia:** Procedure for disposal will be recommended to follow instructions provided if of blood/saliva-soaked waste occurs.



Small biohazard bag will be available. Please discard all blood or saliva soaked disposables into this bag. After treatment, tape the bag closed and place in the biohazard receptacle located in the main clinic island with expendable dental materials. Used plastic wrapping and patient disposables that are not biohazardous can be placed in the trash containers located at each handwashing island.



## B. Sharps Disposal:

Phoenix College follows OSHA standards in sharps disposal. Sharps are objects that can penetrate skin, such as needles, scalpels, broken glass, capillary tubes and the exposed ends of dental wires. If blood or other potentially infectious materials (OPIM), as defined in the OSHA Bloodborne Pathogens standard (29 CFR 1910.1030), are present or may be present on the sharp, it is a contaminated sharp and appropriate personal protective equipment must be worn. A sharp container is located in each operatory. Larger items such as broken instruments can be placed in the biohazard trash receptacle located in the main clinic island with expendable dental materials. A photograph with the sharp container in the operatory can be viewed in the Dental Operatory Unit section of this packet. In addition to the OSHA provided sharp reference the Phoenix College Dental Clinic requires anesthetic cartridges **without** OPIM be placed in the Black EPA approved disposal container pictured below. This container will be located at the main clinic island with expendable dental materials. ([https://www.osha.gov/OshDoc/data\\_BloodborneFacts/bbfact02.pdf](https://www.osha.gov/OshDoc/data_BloodborneFacts/bbfact02.pdf)).

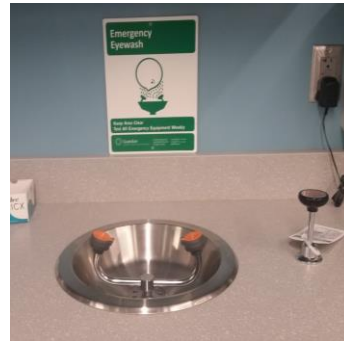


## • Emergency Medical Equipment:

### Location of Emergency Equipment

- A. The Portable Medical Emergency Cart is located on the North West side of the clinic near the exit.
- B. The Automatic External Defibrillator Unit is located on the North West wall of the dental clinic.
- C. Four Eyewash Stations are available:
  - 1- located the east side of the dental clinic
  - 1- located on the north side of the dental clinic
  - 1- on the west side of the dental clinic
  - 1- inside the Sterilization Room (HE A232)





### ***Travel and Accommodation Information***

- **Airport Information:** Phoenix Sky Harbor International Airport is located approximately 6.7 miles away from Phoenix College Dental Clinic.  
Website: <https://www.skyharbor.com/>
- **Ground Transportation:** List airport shuttle service, public transportation

#### **Request Ride Services:**

Lyft - <https://www.lyft.com/signup>  
Uber – <https://www.uber.com/ride/>

#### **Shuttle Services:**

Arizona Shuttle (Shuttle) <http://www.arizonashuttle.com/> 1-800-888-2749  
Go Airport Shuttles (Shuttle/Sedan/SUV) <https://goairportshuttle.com/> 1-844-787-1670

#### **Taxi Services & Phone Numbers:**

Apache Taxi	(480) 804-1000
Taxi Phoenix	(480) 616-0104
Taxi Surprise	(480) 616-0105
Checker/Yellow	(602) 252-5252
Discount Cab	(602) 200-2000
Community Cab	(480) 644-1000
Yellow Cab	(480) 888-8888
Apache Taxi	(480) 804-1000
AAA/Yellow Cab	(480) 888-8888
Mayflower Cab	(602) 955-1355
Budget Airport Transportation	(602) 638-1330

- **Hotel Accommodations:** Near Phoenix College

The Clarendon Hotel & Spa  
401 W. Clarendon Avenue, Phoenix, AZ 85013  
1-800-916-4339  
<http://www.goclarendon.com/>

Embassy Suites  
2333 E. Thomas Road, Phoenix, AZ 85016  
(602) 957-1910

<http://embassysuites3.hilton.com/en/hotels/arizona/embassy-suites-phoenix-airport-at-24th-street-PHXTHES/index.html>

Hilton Garden Inn Phoenix Midtown  
4000 N. Central Avenue, Phoenix, AZ 85012  
(602) 279-9811

<http://hiltongardeninn3.hilton.com/en/hotels/arizona/hilton-garden-inn-phoenix-midtown-PHXMDGI/index.html>

Hilton Garden Inn Phoenix Downtown  
15 East Monroe Street, Phoenix, Arizona, 85004  
(602) 343-0006

<http://hiltongardeninn3.hilton.com/en/hotels/arizona/hilton-garden-inn-phoenix-downtown-PHXDOGI/index.html>

Hilton Suites  
10 E. Thomas Road, Phoenix, AZ 85012  
(602) 222-1111

<http://www3.hilton.com/en/hotels/arizona/hilton-phoenix-suites-PHXPPHS/index.html>

Ramada Phoenix  
212 W. Osborn Road, Phoenix, AZ 85013  
1-800-946-5338

<http://www.holidayinn.com/hotels/us/en/phoenix/phxos/hoteldetail>

Quality Inn  
202 E. McDowell Road, Phoenix, AZ 85004  
(602) 528-9100

<http://www.hotelsavings.com/booking/1034008>

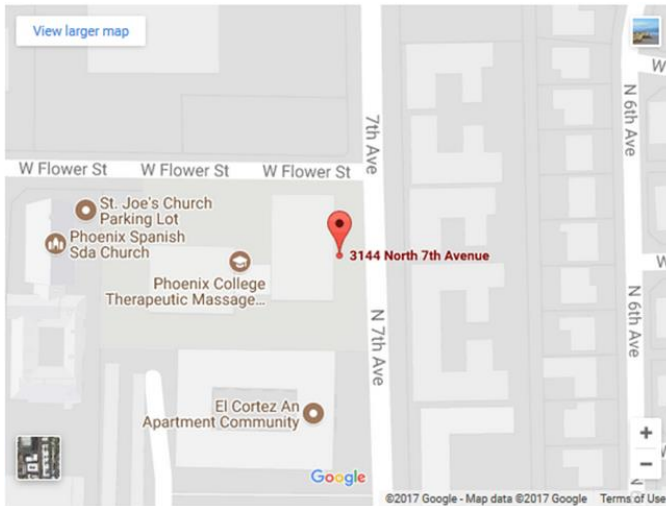
Wyndham Garden Phoenix Midtown  
3600 N. 2nd Avenue, Phoenix, AZ, 85013

<http://www.wyndham.com/hotels/arizona/phoenix/wyndham-garden-phoenix-midtown/hotel-overview?WID=LC:WY:20150901:Rio:Local>

## Maps

- **Campus Map:** The newly-renovated Phoenix College Center for Excellence in Healthcare Education, provides a state-of-the-art learning environment for students and staff with dynamic spaces housing sophisticated technology and equipment. Features include dental clinic, massage therapy, and medical office environments, simulation labs, a large seminar space, student space and flexible classroom spaces. The Healthcare Building is located south of Osborn Road and north of Thomas Road on 7th Avenue.

Phoenix College Healthcare Building  
Center for Excellence in Healthcare Education  
3144 North Seventh Avenue  
Phoenix, Arizona 85013



Google Maps

Phoenix Sky Harbor International Airport to 3144 N 7th Ave,  
Phoenix, AZ 85013

Drive 6.7 miles, 9 min

### Phoenix Sky Harbor International Airport




3400 E Sky Harbor Blvd, Phoenix, AZ 85034

#### Get on I-10 W





2 min (1.1 mi) Rectangular Snip

- 
1. Head east on E Sky Harbor Blvd  
56 ft
2. Use the left lane to stay on E Sky Harbor Blvd  
190 ft
3. Slight left toward E Sky Harbor Blvd  
436 ft
4. Turn left onto E Sky Harbor Blvd  
0.1 mi
5. Keep left at the fork, follow signs for Downtown/I-10 W/AZ-51/Phoenix and merge onto I-10 W  
0.8 mi

**Follow I-10 W to N 7th Ave. Take exit 144 from I-10 W**

- 4 min (4.0 mi)
-  **6. Merge onto I-10 W**  
3.7 mi
-  **7. Take exit 144 for 7th Ave**  
0.2 mi
-  **8. Keep right at the fork, follow signs for 7th Avenue N**  
338 ft

**Follow N 7th Ave to your destination**

- 4 min (1.6 mi)
-  **9. Turn right onto N 7th Ave**
  -  Pass by KFC (on the left in 1.3 mi)1.6 mi
-  **10. Turn left**
  -  Destination will be on the right108 ft

**3144 N 7th Ave**

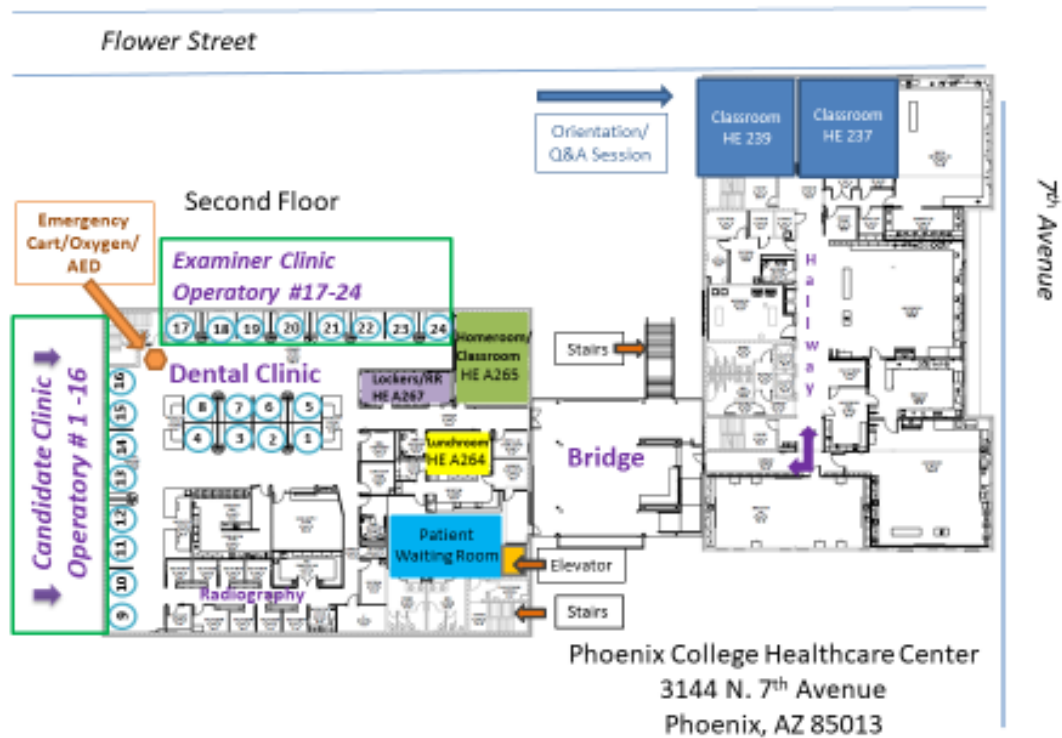
Phoenix, AZ 85013

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.

Google Maps Phoenix Sky Harbor International Airport to 3144 N 7th Ave, Phoenix, AZ 85013 Drive 6.7 miles, 9 min



- **Dental Clinic and Orientation Room Floor Plan:**



## Expendable Dental Materials Appendices

<b>APPENDIX A – Expendable Dental Hygiene Materials List Provided by Exam Site Host (School) To be provided in sufficient quantities for all Dental Hygiene Candidates</b>		
2x2 gauze squares	Cotton-tip applicators	Patient bib clips, disposable
Air/water syringe tips	Drinking cups	Patient napkins/bibs
Antimicrobial mouthwash	Level 3 Face masks	Prophy paste
Anesthetic(s)	Facial tissue	Sanitizing materials
<ul style="list-style-type: none"> <li>• Local anesthetic(s) with and without vasoconstrictors</li> <li>• Topical anesthetic(s)</li> </ul>	Gloves	Soap
Autoclave bags, small	<ul style="list-style-type: none"> <li>• Gloves, nonlatex (S,M,L,XL)</li> <li>• Over gloves</li> </ul>	Standard saliva ejectors
Autoclave bags, medium	Headrest covers	Surface disinfectant
Autoclave tape	Instrument trays, disposable	Tray covers
Barrier covers/tape	Paper towels	Trash bags
Disposable Shoe Coverings		Disposable Hair Coverings

<b>APPENDIX B – Expendable Local Anesthesia Materials List Provided by Exam Site Host (School) To be provided in sufficient quantities for all Local Anesthesia Candidates</b>		
2x2 gauze squares	Cotton-tip applicators	Patient bib clips, disposable
Air/water syringe tips	Drinking cups	Patient napkins/bibs
Antimicrobial mouthwash	Level 3 Face masks	Sanitizing materials
Anesthetic(s)	Facial tissue	Soap
<ul style="list-style-type: none"> <li>• Local anesthetic(s) with and without vasoconstrictors</li> <li>• Topical anesthetic(s)</li> </ul>	Gloves	Standard saliva ejectors
Autoclave bags, small	<ul style="list-style-type: none"> <li>• Gloves, nonlatex (S,M,L,XL)</li> <li>• Overgloves</li> </ul>	Surface disinfectant
Autoclave bags, medium	Headrest covers	Tray covers
Autoclave tape	Instrument trays, disposable	Trash bags
Barrier covers/tape	Paper towels	Disposable Hair Coverings
		Disposable Shoe Coverings

Candidates may supply other preferences

# Supply Purchase/Equipment Rental Form

## ***For Candidates of the WREB Dental Hygiene/Local Anesthesia Exams***

### ***Equipment Rental Policy:***

Ultrasonic Insert with 30K tips, aspirating anesthetic syringes, locking hemostats, probes, mirrors, and 11/12 explorers will be available to rent on the day of your exam. You cannot reserve equipment in advance; it will be available at the clinic reception desk on the day of your clinical exam. There is a \$5.00 non-refundable fee for use of a syringe, locking hemostat, probe, mirror, or explorer. There is a \$20.00 non-refundable fee for use of the ultrasonic insert. Check or cash payments are accepted - change is not readily available.

### ***Rental term & agreement:***

I understand that the supplies I am renting from Phoenix College MUST be returned and checked in by the designated Phoenix College representative at the end of my exam.

I am renting the following:

### Quantity

\_\_\_ Cavitron Tip/s (\$20.00) Fee \$ \_\_\_\_\_

\_\_\_ Aspirating Syringe (\$5.00) Fee \$ \_\_\_\_\_

\_\_\_ Hemostat (\$5.00) Fee \$ \_\_\_\_\_

\_\_\_ Probe (\$5.00) Fee \$ \_\_\_\_\_

\_\_\_ 11/12 Explorer (\$5.00) Fee \$ \_\_\_\_\_

\_\_\_ Mirror (\$5.00) Fee \$ \_\_\_\_\_

### **I am purchasing the following:**

\_\_\_ KN95 Mask (\$5.00) Fee \$ \_\_\_\_\_

\_\_\_ Disposable Gown (\$5.00) Fee \$ \_\_\_\_\_

\_\_\_ Face Shield (\$5.00) Fee \$ \_\_\_\_\_

TOTAL \$ \_\_\_\_\_

Date \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone # \_\_\_\_\_

Returned \_\_\_\_\_ (for office use)

# Patient Screening Form

ADA.

Patient Name:

	PRE-APPOINTMENT	IN-OFFICE
	Date:	Date:
Do you/they have fever or have you/they felt hot or feverish recently (14-21 days)?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you/they having shortness of breath or other difficulties breathing?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you/they have a cough?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Any other flu-like symptoms, such as gastrointestinal upset, headache or fatigue?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you/they experienced recent loss of taste or smell?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you/they in contact with any confirmed COVID-19 positive patients? <i>Patients who are well but who have a sick family member at home with COVID-19 should consider postponing elective treatment.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is your/their age over 60?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you/they have heart disease, lung disease, kidney disease, diabetes or any auto-immune disorders?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you/they traveled in the past 14 days to any regions affected by COVID-19? (as relevant to your location)	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

**Positive responses to any of these would likely indicate a deeper discussion with the dentist or clinical faculty before proceeding with elective dental treatment.**

- For testing, see the list of [State and Territorial Health Department Websites](#) for your specific area's information.



# Forma de Detección

Nombre del Paciente:

	CITA PREVIA	EN LA CITA
	Fecha:	Fecha:
¿Tiene fiebre o se ha sentido con algo de temperatura (en los últimos 14 – 21) días?	<input type="checkbox"/> Sí <input type="checkbox"/> No	<input type="checkbox"/> Sí <input type="checkbox"/> No
¿Ha tenido falta de aire o dificultad para respirar?	<input type="checkbox"/> Sí <input type="checkbox"/> No	<input type="checkbox"/> Sí <input type="checkbox"/> No
¿Tiene tos?	<input type="checkbox"/> Sí <input type="checkbox"/> No	<input type="checkbox"/> Sí <input type="checkbox"/> No
¿Ha tenido otros síntomas como de gripe? ¿Molestias gastrointestinales, dolor de cabeza o fatiga?	<input type="checkbox"/> Sí <input type="checkbox"/> No	<input type="checkbox"/> Sí <input type="checkbox"/> No
¿Recientemente ha tenido pérdida del olfato o del gusto?	<input type="checkbox"/> Sí <input type="checkbox"/> No	<input type="checkbox"/> Sí <input type="checkbox"/> No
¿Tiene contacto con algún paciente diagnosticado con COVID-19? <i>Pacientes que están bien de salud pero viven con alguien que tiene COVID – 19 deben considerar posponer su cita.</i>	<input type="checkbox"/> Sí <input type="checkbox"/> No	<input type="checkbox"/> Sí <input type="checkbox"/> No
¿Es mayor de 60 años?	<input type="checkbox"/> Sí <input type="checkbox"/> No	<input type="checkbox"/> Sí <input type="checkbox"/> No
¿Padece de alguna enfermedad cardíaca, enfermedad pulmonar, enfermedad renal, diabetes o trastorno autoinmune?	<input type="checkbox"/> Sí <input type="checkbox"/> No	<input type="checkbox"/> Sí <input type="checkbox"/> No
¿En los últimos 14 días ha viajado a regiones afectadas con COVID-19? (Relevante a su ubicación)	<input type="checkbox"/> Sí <input type="checkbox"/> No	<input type="checkbox"/> Sí <input type="checkbox"/> No

Contestar "Sí" a cualquiera de estas preguntas, indicará una discusión más profunda con su dentista antes de poder proceder con un tratamiento electivo.

- Para análisis, consulte la lista de [State and Territorial Health Department Websites](#) para información en su área específica.